

MONSON CLUB LTD SPILLAGE POLICY

Spillage Policy, Monson Club Ltd, Lyndale Road, Redhill, Surrey. RH1 2HA

The Club realises the importance of ensuring health, safety and welfare of its employees and patrons and will comply with the Health & Safety at Work Act 1974 and subsequent regulations. The Management Committee of the Club will ensure that all reasonable steps are taken to create a safe and healthy environment for its employees, members & guests.

The hazards posed by spillages are mainly slips, trips and falls and those at potential risk are our staff, members, guests and visitors. Processes in place include:

Staff clean up spillages immediately using suitable methods and leave the floor dry.

Floor areas only washed out of hours - staff know about proper use of detergents.

Spillages to be cleared up immediately and signage displayed if necessary.

Good housekeeping – work areas kept tidy with goods stored suitably.

Bar drip trays are emptied and cleaned regularly.

Bar & cellar equipment maintained to prevent leaks onto floor – all issues to be reported.

Good lighting in all areas and care to be taken whilst moving stock.

Ensure access behind the bar and into stock cellar is restricted to staff and management.

Suitable footwear with good grip to be worn by staff and management whilst working at the Club.

Where provided staff and contractors to wear PPE as required.

All aspects of health & safety are the responsibility of the Management Committee but the co-operation of every employee, member & guest is imperative. Members should report spillages as soon as possible and help ensure that there are no slips trips or falls.

Employees are duty bound to do everything possible to prevent personal injury to themselves and to others whilst on the Club premises and are subject to disciplinary procedures for breaches of health and safety and Club policies.

Members are also expected to co-operate with the Committee on all matters of this policy and are also subject to disciplinary procedures for obstruction or un-cooperative behaviour regarding Health & Safety issues including this Policy.

The Management Committee has the overall responsibility for implementing the Policy and the planning, organisation, control, monitoring and review of this policy.

November 2022